

DOCUMENT 8

TIMING

August/September 2009	Publication of advertisements by national co-ordinators in professional press.
31-10-2009	Deadline for all candidates to return two copies of their application form (documents 2 AND 3) to their national co-ordinator. Information sheets on hosts (two copies) have also to be sent to the national co-ordinator before this date.
15-12-2009	A first list of selected professionals and hosts will be sent by HOPE to the national co-ordinators.
31-01-2010	The candidate must have contacted the national co-ordinator of the host country by phone to show his language knowledge .
15-02-2010	Deadline for selected candidates to confirm their participation in the programme (host and national co-ordinator of both sending and host country have to be informed).
31-03-2010	Individual programme of the professional worked out together with his host to be sent to HOPE and the national co-ordinator of the host country.
30-04-2010	Deadline for selected candidates to reconfirm their participation (host and national co-ordinator of both sending and host country have to be contacted again).
10-05-2010	HOPE will send the final list of the selected professionals to the national co-ordinators.
17-05 / 17-06-2010	HOPE EXCHANGE PROGRAMME 2010 Monday 14 until Thursday 17 June 2010: HOPE Evaluation meeting and conference in Copenhagen (Denmark) on the issue " The chronic patient: a clinical and a managerial challenge ".
31-07-2010	Deadline for professionals' and hosts' final reports : to be sent to HOPE, the host and the national co-ordinators (of both host and sending country).
End September/ Mid October 2010	Certificates are sent out by HOPE to the national co-ordinators who will disseminate them.